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Alternate Check In/Out Form

Sidekick Kennels/Woof Woof Daycare & Boarding, LLC (hereinafter SKK LLC/WWD&B), follows a specific set of policies and procedures we deem necessary for the safety and care of all pets, staff and owners (hereinafter owner), or their agents, who come to our facility. The Owner agrees to follow our policies and procedures, which are subject to change. SKK LLC/WWD&B will post notification of changes at our front desk and via email. Owner also agrees to follow any changes implemented to our policies and procedures. Failure to abide by our policies and procedures may result in suspension or expulsion from the services offered by SKK LLC/WWD&B.

Owner agrees to only authorize alternates who are:

- familiar with the owner’s dog
- fully capable of handling and controlling the owner’s dog safely.
- knowledgeable of SKK LLC/WWD&B Policies & Client Agreement form
- knowledgeable of SKK LLC/WWD&B check-in/check-out procedures.

Any alternate deemed unfamiliar with an owner’s dog, or unable to handle and control the owner’s dog safely, will not be permitted to check the owner’s dog IN or OUT of SKK LLC/WWD&B.

Owner agrees to inform all authorized alternates that they will be required to show their driver’s license at check-out. **Owner agrees** to authorize SKK LLC/WWD&B to use their best judgement for the release of their dog(s). If an owner’s dog is not released, the owner also agrees to pay for any services that their dog incurs.

In signing this agreement, I hereby authorize the following Alternate to Check-In or Check-Out my dog from any SKK LLC/WWD&B services. I understand and accept responsibility for any actions or decisions made by my Alternate during the process of checking in/out my dog.

PRINT Owner’s Name: _____ Cell #: _____

Owner’s Signature: _____ Date: _____

This authorization shall remain in effect until termination in writing by the dog Owner or SKK LLC/WWD&B. The termination will not affect any actions taken before receipt of the written termination.

1st Dog - Name: _____ Breed: _____ Age: _____

2nd Dog - Name: _____ Breed: _____ Age: _____

Alternate’s Name: _____ Cell #: _____

Address: _____

Relationship to Owner: _____

Email: _____

Email for alternate is optional. Submission of the alternate’s email address will automatically place them on SKK LLC/WWD&B email list for notifications such as snow days, etc.